



To: Executive Councillor for Housing: Cllr Catherine Smart  
Report by: Bob Hadfield Head of Estates & Facilities  
Relevant Scrutiny committee: Housing Management Board  
Wards affected: All Wards

Gas Maintenance Contract Extension

## **Key Decision**

### **1. Executive summary**

The current gas service contract procured via the Eastern Shires Purchasing Organisation (ESPO) for an initial term of five years reaches its fifth anniversary on 30<sup>th</sup> June 2014.

The service contract provides for an option to extend for a further and final period of two years, subject to continued satisfactory performance of the service provider, Morrison Facilities Services.

The Council working in partnership with Morrison continues to meet and exceed key performance indicators and statutory compliance requirements. Cambridge City Council and South Cambridgeshire District Council have also met to review performance of the Service delivery as both authorities share the same service provider.

A two year extension will enable the Council to investigate future procurement options and possible further collaborative working with South Cambridgeshire District Council.

### **2. Recommendations**

The Executive Councillor is recommended:

To grant permission to extend the Gas Service contract with Morrison Facilities Services for a further period of two years terminating on 30<sup>th</sup> June 2016 in line with the ESPO contract terms and conditions.

### 3. Background

Morrison Facilities Services were appointed by Cambridge City Council and South Cambridgeshire District Council to undertake the inspection, servicing and maintenance of the Councils gas-fired domestic central heating systems and appliances.

The ESPO procured Contract commenced 1<sup>st</sup> July 2009 for an original duration of five years with an option to extend by a further two years at the discretion of the authorities.

Morrison working in partnership with the City Council have attained and maintained high standards in terms of service delivery and performance through partnership working.

Statutory Landlords Annual Gas Safety Inspection and service schedule compliance is 100%. Customer satisfaction is high along with monitored quality control.

Extending the contract by a further two years will enable the Council to consider future procurement options and further collaborative working opportunities with South Cambridgeshire District Council.

Both authorities met on 24<sup>th</sup> September 2013 to review the gas contract performance and potential benefits of extending the contract. The result of which was an overwhelming consensus that joint working practices has worked well, sharing resources, implementing new initiatives and best practice, to achieving high standards and compliance with statutory regulations.

### 4. Implications

- (a) **Financial Implications**  
**To continue under the existing terms of the ESPO contract.**
- (b) **Staffing Implications** (if not covered in Consultations Section)  
N/A
- (c) **Equal Opportunities Implications**  
N/A

(d) **Environmental Implications**

N/A

(e) **Procurement**

N/A

(f) **Consultation and communication**

N/A

(g) **Community Safety**

N/A

**5. Background papers**

N/A

**6. Appendices**

None

**7. Inspection of papers**

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